

## CHATHAM-KENT MUSEUM ARCHIVE FEES

<b>REPRODUCTION FEES (FOR ORIGINALS UP TO 11X17") *†</b>		
	1-3	4+
<b>PHOTOCOPY</b>		
<b>BLACK &amp; WHITE</b>	\$0.50/IMAGE	\$0.75/IMAGE
<b>COLOUR</b>	\$1.50/IMAGE	\$2.00/IMAGE
<b>PHOTOGRAPH ON GLOSSY PAPER (UP TO 8X10) **</b>	\$15.00/IMAGE	\$20.00/IMAGE
<b>DIGITAL IMAGE</b>		
<b>72 DPI</b>	\$10.00/IMAGE	\$12.50/IMAGE
<b>300 DPI</b>	\$30.00/IMAGE	\$40.00/IMAGE
<b>DISC</b>	\$5.00/DISC + REPRODUCTION FEES	
NOTE: THE INCREASED COST FOR FOUR OR MORE COPIES REFLECTS THE ADDITIONAL STAFF TIME REQUIRED TO PROCESS THE REQUEST (SIMILAR TO THE STRUCTURE OF RESEARCH FEES, I.E. FIRST 15 MINUTES FREE).		
†NOTE: THE CKM HAS FACILITIES ON SITE TO REPRODUCE ORIGINALS UP TO 11X17". REPRODUCTION OF ORIGINALS LARGER THAN 11X17" MUST TO BE OUTSOURCED AND WILL, THEREFORE, BE EVALUATED ON A CASE-BY-CASE BASIS.		
**NOTE: PHOTOGRAPHS ON GLOSSY PAPER LARGER THAN 8X10 MUST TO BE OUTSOURCED AND WILL, THEREFORE, BE EVALUATED ON A CASE-BY-CASE BASIS.		

<b>ENCAPSULATION * (DISCOUNTS NOT APPLICABLE)</b>		
<b>BASE FEE</b>		\$5/ITEM
<b>PLUS</b>	<b>DOUBLE-SIDED TAPE</b>	\$0.50/FOOT
	<b>MYLAR</b>	\$4.00/FOOT

<b>RESEARCH *</b>	
<b>FIRST 15 MINUTES</b>	FREE
<b>EACH ADDITIONAL 30 MINUTES</b>	\$15.00

<b>PUBLICATION</b>	
<b>BOOK</b>	
<b>INSIDE</b>	\$25.00/IMAGE
<b>COVER</b>	\$50.00/IMAGE
<b>EDUCATIONAL (I.E. EXHIBITION PANELS, BROCHURES, ETC.)</b>	\$15.00/IMAGE
<b>COMMERCIAL APPLICATION (I.E. TELEVISION, PUBLIC DISPLAYS NOT EDUCATIONAL, ETC.)</b>	\$25.00/IMAGE
<b>COMMERCIAL PRODUCT (I.E. FOR SALE PRINTS, T-SHIRTS, CALENDARS, MUGS, ETC.)</b>	20%/ITEM OF OUR FEE TO PRODUCE A COMPARABLE PRODUCT (QUANTITY SPECIFIED)
NOTE: THESE FEES ARE IN ADDITION TO ANY REPRODUCTION FEES	

<b>* ADDITIONAL FEES OR DISCOUNTS</b>	
<b>RUSH FEE (NOT ALWAYS AVAILABLE)</b>	
<b>5 BUSINESS DAYS</b>	+100%
<b>10 BUSINESS DAYS</b>	+50%
<b>STUDENT REQUESTS DISCOUNT</b>	-50%

CKM WILL MAKE EVERY EFFORT TO HANDLE YOUR REQUEST IN A TIMELY MANNER

All prices are subject to HST

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PLEASE ALLOW FOUR TO EIGHT WEEKS FOR REQUESTS TO BE PROCESSED